



## **ROUND MEADOW WEM COMMUNITY-LED HOUSING PROJECT STEERING GROUP**

### **Minutes of the Meeting of the Steering Group held on Thursday 4 December 2014, at the Roden Suite, Edinburgh House, Wem starting at 5pm**

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#### **Present:**

Members: Cllr Bev Horsley(Chair), Cllr Peter Broomhall, Cllr Len Staines, Cllr Chris Mellings, Cllr Edward Towers, Mrs Helen Pugh and Mrs Carol Clarke

Clerk: Carole Warner

Members of the Public: None

#### **SG54/14 Public Participation Time**

None.

#### **SG55/14 Apologies for absence**

None

#### **SG56/14 Minutes of the meeting held on 6 November 2014 to be approved and signed.**

The Minutes of the meeting were approved and signed.

#### **SG57/14 Outstanding Issues**

##### **a. Pedestrian crossing Saulton Road**

It was noted that Shropshire Council had still not contacted Severnside Housing. It was agreed that the Clerk would write to the Area Manager, North, Developing Highways Dept to chase.

#### **SG58/14 Project progress.**

Mrs Pugh gave an update project. It was confirmed that it was planned that the first phase of properties would be advertised on Homepoint on 7 January. Mrs Clarke requested that the Severnside Housing Allocations Officer liaise with her.

#### **SG59/14 Promotion of Round Meadow**

There were to be further promotional opportunities at the Co-op, Wem Library and Wem Town Hall. It was noted that the 'local connection' criteria had been well received.

**SG60/14      To consider roles and responsibilities following completion of building phase**

The draft document was noted. The document was still be reviewed by the relevant parties.

**SG61/14      To agree date of next meeting and to consider future agenda items**

The next meeting would take place either 22 or 29 January 2015.

It was noted that the work on the site would stop midday Christmas Eve and re-commence on Monday 5 January. A letter would be sent to neighbouring residents. An emergency contract number would be available.

The meeting was closed at 5.35pm

Signed ..... Date.....