



ROUND MEADOW WEM COMMUNITY-LED HOUSING PROJECT STEERING GROUP

Minutes of the Meeting of the Steering Group held on Thursday 26 February 2015, at the Roden Suite, Edinburgh House, Wem starting at 5pm

Present:

Members: Cllr Bev Horsley(Chair), Cllr Peter Broomhall, Cllr Len Staines, Cllr Edward Towers, Mrs Helen Pugh and Mrs Carol Clarke. Cllr Chris Mellings arrived after item 5.

Clerk: Carole Warner

Members of the Public: None

SG08/15 Public Participation Time

None.

SG09/14 Apologies for absence

None

SG10/15 Minutes of the meeting held on 29 January 2015 to be approved and signed.

The Minutes of the meeting were approved and signed.

SG11/15 Project progress

The Clerk advised that Shropshire Council had confirmed a VAS is planned for Soulton Road and that additional 'pedestrian crossing' warning signage would be installed. Both these schemes were scheduled for the next financial year. It was agreed to ascertain the location of the proposed VAS.

Mrs Pugh advised:

- Although electricity cables had been noticed at ground level on site, there was no risk to people.
- Landscaping was planned to be extended to the rear boundary on the east side of the site. The 'slope' was to be grassed. Severnside Housing would be contacting residents of Ash Grove.
- The fencing contractor had cut through the telephone lines on Monday 23 February. The lines were re-connected on Wednesday 25 February.

The Clerk advised that a site plan including fencing and access arrangement had been agreed to ensure safety of residents once Phase 1 was complete.

Mrs Pugh advised:

- An 'As Built' survey had been carried out by Shropshire Homes for Severnside Housing. 'As Built' surveys were part of Severnside's standard procedures.
- There were no supporting structures planned for the north east corner of the site.
- Completion of Phase 1 was on schedule.
- The shared ownership properties would be marketed by Monks in Wem.
- A 'meet the landlord' event was planned for 9 April 2015.

It was noted that:

- The Allocations Team were working through the agreed process.
- A 'welcome' pack for residents was still in preparation.

SG12/15 Correspondence

Item 1: Confirmation of a VAS and additional 'pedestrian crossing' warning signage would be advised. The matter of the Community-Led Housing Grant was for the Parish Council.

Item 2: It was agreed to continue with the current arrangements with setting meeting dates. It was agreed that the project needed flexibility in holding meetings and dates could not be confirmed to members until availability of a meeting venue was given.

Item 3: A resident's comments regarding the minute SG40/14 was brought to members' attention.

Item 4: The need for revised plans was discussed. It was agreed that the S106 plan, for the purpose of landownership/boundaries, was accurate for the purposes of the document.

No request would be made to Wem Rural Parish Council regarding revised plans.

SG13/15 To agree date of next meeting and to consider future agenda items

The next meeting would take place after the 'meet the landlord' event subject to any issues requiring attention prior to that time. The Clerk would confirm the provisional date in due course.

The meeting was closed at 5.40pm

Signed Date.....