Wem Rural Parish Council

The Annual Meeting of
Wem Rural Parish Council
will take place on Tuesday 14 May 2013
at the Council Chambers, Edinburgh House, Wem at 7pm

Press and Public Welcome
Members of the public are invited to address the Council
at the set point of the meeting.

Agenda

1. To elect the Chair of the Council.
2. To receive Declarations of Acceptance of Office
3. To elect the Vice Chair of the Council.
4. Public Participation Period
   An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.
5. Apologies for absence.
6. Minutes of the meetings held on 2 April 2013 to be read, approved and signed and to note the minutes of the Soulton Road Community-Led Housing Project Steering Group meetings of 4 and 15 April 2013.
7. Disclosable Pecuniary Interests
   a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
   b. To consider any requests for Dispensation
8. To review Terms of Reference and receive nominations to:
   a. Employment Committee
   b. Soulton Road, Wem Community-Led Housing Project Steering Group
9. Policy Review
   a. Standing Orders
   b. Financial Regulations
   c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests
10. To appoint officers and representatives to the following outside bodies:
    a. Shropshire Association of Local Councils
    b. Local Joint Committee
    c. Emergency Planning Officer / Snow Warden
    d. Helicopter Noise Liaison Group
    e. Wem Economic Forum
    f. Meres and Mosses Community, Access and Learning Workshop
11. To note that the Parish Council no longer meets the criteria to exercise the General Power of Competence.

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12. To consider and agree issuing summons and agenda for meetings electronically.
13. To consider and agree procedures in relation to the co-option of Parish Councillors.
14. Soulton Road Community-Led Housing Project
    a. To consider general progress of the project and any actions required of the Parish Council
15. Planning
    a. Decisions Received: to note
        i. 13/00524/FUL Newtown C.E. School, Newtown, SY4 5NU
        Erection of a demountable classroom
        Decision: Grant Permission
        ii. 13/00400/FUL Oakwood Grange, Grange Farm Barns, Northwood, SY4 5NP
        Erection of single storey extension to rear elevation
        Decision: Grant Permission
    b. Applications Received: to consider response
        i. 13/01207/FUL Woodhouse Barn, Shawbury Road, Wem, SY4 5PF
        Erection of a single storey extension to rear providing a garden room and link to existing detached office
        ii. 13/01208/LBC Woodhouse Barn, Shawbury Road, Wem, SY4 5PF
        Works to facilitate erection of a single storey extension to rear providing a garden room and link to existing detached office
        iii. 13/01294/FUL Church Farm Cottage, Wem, SY4 5NU
        Change of use and refurbishment of disused dwelling to form offices
        iv. 13/01401/LBC Tilley Farm, Tilley, Wem, SY4 5HE
        Replacement of 17No windows affecting a Grade II Star Listed Building
        v. 13/01425/FUL 10 Coton, Whitchurch, SY13 3LQ
        Erection of part single storey and part first floor extension to include insertion of dormer window and rooflight
        vi. 13/01469/FUL Wolverley Hall, Wem, SY4 5NQ
        Erection of Oak Timber framed Garage following demolition of log store and dog kennel
        vii. 13/01470/LBC Wolverley Hall, Wem, SY4 5NQ
        Erection of Oak Timber framed garage following demolition of log store and dog kennel
        viii. 13/01542/FUL Land On The West Side Of, Ash Grove, Wem
        Erection of 23 (two and three bedroom) affordable dwellings with associated landscaping and access road
16. Parish Clerk's Report
17. Financial Matters:
    a. Balances for information – to note
    b. Outstanding accounts – to approve
    c. Bank Mandates – to agree signatories
    d. Internal Audit – to review and note
    e. Annual Report – to review and approve
    f. Renewal of Insurance Policy - to approve
18. Parish Plan
    a. Update Report
19. Councillor Reports - *to report on meetings attended*
    a. Parish Councillors
    b. Shropshire Councillors

20. Highways
    a. Traffic Monitoring Gilberts Lane – to note
    b. Road Closure: Station Road, Prees – to note
21. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance*.
22. Correspondence to note:
    a. SALC Information Bulletins
23. Date of next meeting and to consider future agenda items:
    Tuesday 4 June 2013

Carole Warner
Clerk to the Council
7 May 2013