

# Wem Rural Parish Council

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## Minutes of the Meeting of the Parish Council held on Tuesday 3 September 2013, at the Council Chambers, Edinburgh House, Wem, starting at 7pm

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### Formal Meeting

#### Present:

Councillors: Peter Broomhall (Chair), Bev Gee, Fiona Ford (arrived at item 4 of the agenda), Bev Horsley, Peter Marsh, Jon Murgatroyd, Bob Parsons, Peter Slack, Len Staines and Liz Vernon

Clerk: Carole Warner

Members of the Public: One

### 160/13 Public Participation Period

None

### 161/13 Apologies for absence:

Tim Wilton-Morgan (accepted)

### 162/13 Minutes

**a. Minutes of the Meeting held on 6 August to be read, approved and signed.**

The Minutes of the meeting held on 6 August 2013 were approved and signed.

### 163/13 Disclosable Pecuniary Interests:

**a.** Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

Cllr Gee declared a disclosable pecuniary interest in Agenda item 5biii (Planning)

Cllr Gee advised she would be leaving the meeting for Agenda item 14a (Parish Matters) due to the perception of bias and pre-determination.

Cllr Marsh advised he would be leaving the meeting for Agenda item 5bi (Planning) due to the perception of bias and pre-determination.

Cllr Horsley advised she would be leaving the meeting for Agenda item 5biii (Planning) due to the perception of bias and pre-determination.

Cllr Vernon advised she would be leaving the meeting for Agenda item 5biii and 5bvi (Planning) due to the perception of bias and pre-determination.

Cllr Ford advised she would be leaving the meeting for Agenda item 5bvi (Planning) due to the perception of bias and pre-determination.

**b. To consider any requests for Dispensation**

None

## 164/13 Planning

### **a. Decisions Received:**

- i. 13/02594/FUL 4 Ash Grove, Wem, SY4 5RW  
Erection of two-storey side extension  
Decision: Grant Permission

### **b. Applications Received:**

#### ***Cllr Marsh left the meeting***

- i. 13/03006/FUL Tilley Park Farm, Shrewsbury Road, Wem, SY4 5PW  
Erection of a portal steel framed agricultural building  
**It was resolved that there were no objections to the application.**

#### ***Cllr Marsh re-joined the meeting***

- ii. 13/03137/FUL 2 Bridge Cottages, Newtown, SY4 5NU  
Erection of single storey extension to rear  
**It was resolved that there were no objections to the application.**
- #### ***Cllrs Gee, Horsley and Vernon left the meeting***
- iii. 13/03193/FUL Holly Bank, Foxholes, Wem, SY4 5UJ  
Proposal: Erection of a two storey extension to front following demolition of existing single storey lean to  
**It was resolved that there were no objections to the application.**

#### ***Cllrs Gee, Horsley and Vernon re-joined the meeting***

- iv. 13/03229/OUT Mount Pleasant, 52 Back Lane, Coton, SY13 3LS  
Outline Application for the erection of a building for equestrian use to include access, appearance, layout and scale  
**It was agreed to seek further clarification with ecology and highways issues**
- v. 13/03267/FUL Newtown Primary School, Newtown, SY4 5NU  
Erection of an extension to front of school to provide secure lobby  
**It was resolved that there were no objections to the application.**

***Cllr Ford advised that she considered the application to meet planning policies but would be withdrawing from discussion and voting.***

#### ***Cllrs Ford and Vernon left the meeting***

- vi. 13/03350/FUL Northwood Villa , Wem, Shrewsbury, SY4 5UF  
Conversion of redundant agricultural barn to residential dwelling with detached garage; including insertion of rooflights. Formation of new vehicle access  
**It was resolved that there were no objections to the application subject to the requirements of the Highways Dept being complied with.**

#### ***Cllrs Ford and Vernon re-joined the meeting***

## 165/13 Parish Clerk's Report:

### **a. First World War Centenary**

The Clerk advised that both the Town Council and the Civic Society had shown interest in community/civic events to mark the centenary. She would now contact the British Legion.

### **b. Co-option of Councillor for Edstaston Ward**

The Clerk advised that an advert may have to appear in the next Newsletter to seek applicants for the vacancy.

### **c. Edstaston Village Hall**

The Clerk advised that she had submitted the voluntary registration forms to the Land Registry. There was one optional restriction to the registration which would be placed on the agenda for the next meeting for discussion.

**d. Training**

The Clerk advised that she would be preparing briefings for Councillors in preparation to formal training courses.

**166/13 Financial Matters:**

**a. Balances for Information**

**Noted and approved**

**b. Outstanding accounts**

**The following accounts were approved for payment.**

C Warner	868.73
HMRC	142.20
Mazars	120.00
SLCC	49.00

**c. External Auditor's Report**

The External Auditor's Report for the year ending March 2013 was noted.

**167/13 Parish Plan:**

**a. Update Report**

Cllr Murgatroyd advised that comments on the draft plan had been reviewed and it was hoped that the Plan would be ready for adoption by the Parish Council at the October meeting.

**168/13 To appoint representative to Wem Locality Commissioning Governance Board**

**It was resolved to appoint Cllr Parsons to the Board.**

Cllr Mellings advised that as Chair of the Board, he would be recommending that there should be two representatives from the Parish Council and hoped that the second representative could be the Clerk, similar to the Town Council. There was support for this recommendation.

**169/13 To consider submitting an application under Shropshire Council's Community-Led Housing Grant**

**It was resolved that an application should be prepared for approval at a future meeting and that a Councillor be present at any discussions with Shropshire Council.**

**It was requested that the voting be minuted:**

**In favour of the resolution: Cllrs Broomhall, Gee, Horsley, Marsh, Parsons, Slack, Staines and Vernon**

**Abstentions: Cllrs Ford and Murgatroyd**

**170/13 To consider resumption of the Soulton Road Community-Led Housing Project Steering Group**

**It was resolved to resume the Steering Group and that the Clerk would approach existing members to ascertain whether they would be willing to continue.**

### **171/13 Councillor Reports:**

#### **a. Parish Councillors**

##### **i. Local Joint Committee**

Cllr Staines reported on the recent meeting which included the Maps facility on Shropshire Council's website and the Meres and Mosses project.

##### **b. Shropshire Councillors**

Cllr Mellings updated members on the recent meeting with North Salop Wheelers. It was suggested that an article be placed in the next newsletter.

Cllr Mellings advised he was concerned that the Connecting Shropshire broadband project may still leave gaps in the north of the Council and was meeting with officers for clarification. It was agreed that Cllr Staines would represent the Parish Council at the meeting.

### **172/13 Highways**

#### **a. Parish Update**

The Clerk advised that there were no specific issues to report.

#### **b. Shropshire Council Road Safety Policy**

**It was resolved to put forward the following for review under the Policy**

- 1. Edstaston junction with B5476 (visibility)**
- 2. Ossage Lane (road surface)**
- 3. Barkers Green/Tilley Green junction with B5063 (visibility – possible mirror)**
- 4. Soulton Road (speeding – possible VAS)**
- 5. Bridge over Roden at Aston (safety of bridge) although this may be addressed under a different area than road safety.**

#### **c. 'Hedge to Hedge' Shropshire Council Environmental Maintenance**

Cllrs Horsley and Vernon reported that they and the Clerk had met with Highways Officer Nathan Ebanks. They explained in more detail the new way of working under the project. Councillors were asked to identify specific locations where the Hedge to Hedge Gang could carry out repairs.

#### **d. Bus Shelter in Newtown**

Cllrs Gee and Parsons reported on the meeting with interested parties at Newtown. Concerns were expressed about the level of funding required of the Parish Council; possibly 25% of the total cost. It was agreed the Clerk would carry out further investigation.

### **173/13 Parish Matters:**

#### **a. Update from Shropshire Council regarding permitted activities at PG Skips, Lowe Cottage Farm, Wem**

##### ***Cllr Gee left the meeting***

It was noted that the update report from Shropshire Council's Enforcement Team had not yet been received. Following contact by the Team with PG Skips an invite had been issued by Mr P Griffiths to Cllrs Horsley, Parsons and Broomhall to visit the site. This visit, with the Clerk in attendance, had taken place. It had been agreed that a further visit would be arranged to see the site in full working action.

##### ***Cllr Gee re-joined the meeting***

#### **b. Update of the automation of signalling at Wem Level Crossing**

It was noted that replies from Network Rail and the Office of Rail Regulation were expected later that week.

**174/13 Consultation Documents**

- a. *Police and Crime Commissioner for West Mercia – Annual Town and Parish Survey***

**It was agreed that the response prepared by Cllr Ford and the Clerk be submitted.**

**175/13 Correspondence:**

All of the following documents had been distributed and were noted.

- a. *SALC Information Bulletins***
- b. *Shropshire Council email dated 8 August - Rural Fair Share Petitions***
- c. *Wem Civic Society letter dated 19 August 2013 – North Shropshire Chronicle***

**It was agreed that the Clerk would respond to the Society.**

**176/13 Date of next meetings and to consider future agenda items:**

Tuesday 1 October 2013

The Chair, Cllr Broomhall, declared the meeting closed at 9.05pm

Signed.....

Date.....