Wem Rural Parish Council

Minutes of the Meeting of the Parish Council held on Thursday 2 October 2014, at Edstaston Village Hall starting at 7pm

Formal Meeting
Present:

Councillors: Tim Wilton-Morgan (Chair), Peter Broomhall, Fiona Ford, Bev Gee, Bev Horsley, Peter Marsh, Jon Murgatroyd, Peter Slack, Len Staines and Liz Vernon
Shropshire Councillors: none
Clerk: Carole Warner
Members of the Public: none

146/14 Public Participation Period

None

147/14 Apologies for absence:

Cllr Bob Parsons (accepted) and Shropshire Councillors Chris Mellings and Pauline Dee.

148/14 Minutes

Minutes of the Meeting held on 4 September 2014 to be approved and signed.
The minutes were approved and signed.

149/14 Disclosable Pecuniary Interests and Hospitality Register:

a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest (DPI), whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
Cllr Murgatroyd advised he would be leaving the meeting for Agenda item 5bv (Planning) due to the perception of bias and pre-determination.
Cllr Gee advised she would be leaving the meeting for Agenda items 5bi (Planning) and 12a (Parish Matters) due to the perception of bias and pre-determination.

b. To consider any requests for Dispensation
None

c. Members were reminded that they are required to declare any acceptance of gifts and hospitality.

150/14 Planning

a. Decisions Received - noted

i. 14/03282/FUL Aston View Barn, Alderley Lane, Aston, SY4 5JJ
Installation of 7 no. replacement windows to front elevation
Decision: Grant Permission

ii. 13/03627/FUL East View , Wem, Shrewsbury, SY4 5QU
Conversion of a barn into a functionally attached annexe to the main dwelling
Decision: Grant Permission

iii. 14/03339/OUT Land Opposite Lowe Hall Farm, The Lowe, SY4 5UE
Outline application for the erection of one dwelling to include means of access
Decision: Application Refused

iv. 14/03038/FUL The Fields, Quina Brook, SY4 5RJ
Proposal: Erection of an extension to existing open fronted barn over existing concrete base to allow for storage of hay, straw and farm implements
Decision: Grant Permission

b. Applications Received - to consider response

Cllr Gee left the meeting

i. 14/02025/FUL Lowe Cottage Farm , The Lowe, Wem, SY4 5UE
Change of use of existing building from agricultural use to office use
It was resolved there were no objections to the application on the basis that the Conservation Officer was satisfied with the proposed alterations.

Cllr Gee re-joined the meeting

ii. 14/03481/FUL Acorn Cottage , Ryebank, SY4 5QX
Change of Use (no building work) of barn and menage to dog training facility
It was resolved there were no objections to the application subject to any recommendations by Highways Dept regarding access being implemented, the hedge being reduced to improve visibility and a business operation restriction of 25 hours per week, as offered by the applicant, being imposed.

iii. 14/03493/FUL Newlyn, Shrewsbury Road, Wem, SY4 5PW
Change of use of existing sheds to stabling and erection of additional building; formation of uncovered fenced off all weather exercise area
It was noted that the applicant had withdrawn the proposal to change the access arrangements so to allow safer entry and exit. It was resolved to object to the application as it was considered improved access arrangements were key on this busy stretch of road.

iv. 14/03891/LBC Tilley Manor, Tilley, SY4 5HE
Works to facilitate the removal of existing and the installation of replacement French doors to rear elevation
It was resolved there were no objections to the application.

Cllr Murgatroyd left the meeting

v. 14/03804/FUL Kennels At, Hill Cop Bank Farm, Aston, SY4 5SB
Erection of an extension to existing boarding kennel facilities to provide an additional four kennels
It was resolved there were no objections to the application.

Cllr Murgatroyd re-joined the meeting.

c. Planning comments outside Parish/Town boundary

It was resolved to adopt the following:
If issues are raised regarding a planning application outside the Parish by Wem Rural Parishioners due to the close proximity to the Parish and/or adverse impact to Wem Rural Parish's infrastructure and/or resident's wellbeing, the Parish Council will consider submitting a response to

Shropshire Council. The Parish Council will advise the neighbouring Council through the Clerks.
It was resolved to add this statement to the Planning Application Procedure.

150/14 Casual Vacancy

It was noted that Lorraine Pugh had resigned as Councillor for the Edstaston Ward. The date of declaring the casual vacancy was delegated to the Clerk to take into account the publication of the newsletter so to allow maximum publicity.

151/14 Parish Clerk's Report:

a. ***Cycle Safari 14 September 2014***
It was noted that the event had been successful.

b. ***Place Plan Review***
It was resolved to use the letter drafted by the Clerk and previously circulated. Business feedback would also be sought.

c. ***Newsletter***
It was noted the newsletter was in progress.

d. ***Shrop.net website***
It was resolved that the website should be taken down with the exception of the home page with a link to the correct site.

e. ***Annual Parish Meeting 21 April 2015***
Noted

f. ***Freedom of Information Request from resident***
Noted

g. ***Conferences and training events attended***
The Clerk gave brief report, all events had been beneficial.

152/14Financial Matters:

a. ***Balances for Information***
Noted and approved. It was resolved to transfer £3,000 between accounts.

b. ***Outstanding accounts***
The following accounts were approved for payment.

C Warner	816.52
Edstaston Village Hall	188.00

c. ***To apply for NALC Clerks' Training Bursary***
The Clerk advised that since placing the item on the agenda she had been advised the Bursary system had been closed.

d. ***Budget 2015/16***
The Clerk reminded members to consider items for inclusion.

153/14Task and Finish Groups

a. ***Future Development in the Parish and other Planning Policies/Procedures***
General discussion took place on the working paper with many opinions coming forward. It was agreed that consultation with residents should take place outlining the different options. Due to the timing of Shropshire Council's SAMDev inspection it was resolved to defer further discussion

until Spring 2015 when could also then take on board any feedback from the Inspector.

It was resolved to adopt the revised Planning Application Procedure (with the additional paragraph as agreed earlier in the meeting) and the revised Confirming Local Connection Policy.

b. Review of Financial Regulations and other Policies/Procedures

Although the documents had been prepared further review time was needed.

c. Round Meadow Local Connection Committee

It was resolved to delegate the task of recommending the terms of reference, appointments and procedures to the Clerk. The Clerk would consult with Shropshire Council and Severnside Housing as part of her review.

154/14 Soulton Road Wem Community-Led Housing

a. To note approved Steering Group minutes

Minutes of meetings held in May, June, July and September were noted.

b. Update

Cllr Horsley updated members on the recent Steering Group meeting. The Clerk updated members on the promotion held in Wem Indoor Market that morning.

155/14 Councillor Reports:

a. Parish Councillors

Cllr Staines reported on the recent Future Fit meeting.

Cllrs Staines and Marsh reported on the recent Wem Economic Forum meeting.

Cllr Horsley reported on the two recent Network Rail meetings

b. Shropshire Councillors

None

156/14 Resolved: Due to the possibility of some members having to leave the meeting early agenda items 16 to 19 were brought forward.

157/14 Resolved: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 17 and 18 as publicity would be prejudicial to the public interest by reason of the inclusion of personal nature in the business to be transacted.

158/14 Parish Clerk's Performance Review

It was resolved to change the date of the annual review so to comply with budget preparation as outlined in the Financial Regulations.

159/14 Complaint received from resident dated 26 July 2014

The Chair presented his report which was noted by members.

160/14 Complaint received from resident dated 26 July 2014

The Chair announced that the complaint had been resolved at an early stage. The complaint had not been upheld.

161/14Parish Matters:

a. Permitted activities at PG Skips, Lowe Cottage Farm, Wem

Cllr Gee advised that the Environment Agency had made a visit to the site. She suggested that the Agency should be contacted.

Cllr Gee left the meeting

The recent response from Shropshire Council's Enforcement Team was discussed.

It was resolved that the Clerk should write to the Environment Agency for an update and to Shropshire Council regarding enforcement issues.

Cllr Gee re-joined the meeting

b. Newtown Bus Shelter

The Clerk advised the Shelter was near completion and that Cllr Mellings was assisting with Shropshire Council officers to arrange installation.

162/14Highways

a. Damage to Ash Grove (east side)

It was noted that no update had been received.

163/14Correspondence:

The following correspondence was noted:

a. SALC Bulletins
b. Parish resident emails 8 September
c. Shropshire Council letter 12 September

164/14 Date of next meetings and to consider future agenda items:

Tuesday 4 November 2014

The Chair, Cllr Wilton-Morgan, declared the meeting closed at 8.50pm

Signed…….. Date……