

Wem Rural Parish Council

Date 25 April 2018

To members of the Council

You are requested to attend the Annual Meeting of Wem Rural Parish Council on Tuesday 1 May 2018 at the Roden Suite, Edinburgh House, Wem at 7pm. The agenda is set out below.

Members of the public are invited to address the Council at the set point of the meeting for 15 minutes.

Carole Warner

Carole Warner
Clerk to the Council

Agenda

1. Elect the Chair of the Council.
2. Declaration of Acceptance of Office by Chair
3. Elect the Vice Chair of the Council.
4. Public Participation Period
An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.
5. Apologies for absence.
6. Minutes of the meeting held on 3 April 2018 to be approved and signed.
7. Disclosable Pecuniary Interests
 - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
 - b. To consider any requests for Dispensation
 - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
8. Personnel Committee:
 - a. Review Terms of Reference
 - b. Receive nominations to the Committee
 - c. Appoint Chair of Committee
9. Communication/Consultation:
 - a. Appoint Communication Team
 - b. Social Media - review
 - c. Appoint moderator(s) for Social Media communications
10. Policy Review
 - a. Standing Orders – to consider report and recommendations
 - b. Financial Regulations
 - c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests
11. Appoint officers and representatives to the following outside bodies:
 - a. Shropshire Association of Local Councils
 - b. Local Joint Committee

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- c. Emergency Planning Officer
 - d. Helicopter Noise Liaison Group
 - e. Wem Economic Forum
 - f. Newtown Community and Recreation Association
 - g. Round Meadow Resident's Group
12. Planning
- a. Decisions Received: to note
 - i. 17/06123/FUL The Old Wharf, Edstaston, SY4 5RF
Erection of a single detached dwelling to replace the approved and extant permission 13/03471/FUL
Decision: Refuse
 - b. Applications Received: to consider response
 - i. 18/01476/HHE Northwood Farm House, Northwood, SY4 5NN
Erection of a single storey rear extension to a detached dwelling, dimensions 4.378 metres beyond the rear wall, 4 metres maximum height and 2.25 metres high to eaves
 - ii. 18/01580/FUL The Ditches Farm, Ellesmere Road, Wem, SY4 5TX
Erection of single and two storey extensions to rear and side
 - iii. 18/01735/FUL 4 Park Villas, Coton, SY13 2RE
Erection of two storey side extension
 - iv. 18/01788/FUL Edstaston Village Hall, Edstaston, SY4 5RF
Erection of two single storey extensions and internal alterations to village hall and change of use of part of an adjacent field to provide overspill car parking
13. Parish Clerk's Report
- a. General Data Protection Regulations – to accept report and approve recommendations
14. Financial Matters:
- a. Balances for information – to note
 - b. Outstanding accounts – to approve
 - a. 2017/18 Year End Accounts – to approve
 - b. Internal Audit – to review and note
 - c. Effectiveness of Internal Control – to review
 - d. Statement of Internal Control – to review and approve
 - e. Annual Governance and Accountability Return 2017/18 Part 3
 - i. to consider the Annual Governance Statement (Section 1), complete and sign
 - ii. to consider Accounting Statements 2017/18 (Section 2) and sign
 - e. Renewal of Insurance Policy - to approve
15. Parish Council's Action Plan - update
16. Wem Economic Forum - update
17. Councillor Reports - *to report on meetings attended*
- a. Parish Councillors
 - b. Shropshire Councillors
18. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
- a. Automated External Defibrillator in Parish – update
 - b. Shropshire Council review of discretionary rate relief – impact on village halls
 - c. Litter in parish - update
 - d. Future Fit – to consider presentation from Shropshire, Telford and Wrekin Defend Our NHS
19. Highways - *to bring to the attention of the Parish Council matters of interest or importance*
20. Consultation Documents
- a. Police and Crime Commissioner West Mercia – Town and Parish Council Survey 2018

b. Shropshire Council – Environmental Maintenance Grant programme

21. Date of future meeting and to consider agenda items: 4 June 2018