

# **Wem Rural Parish Council**

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## **Minutes of the Meeting of the Parish Council held on Tuesday 6 March 2018, in the Roden Suite, Edinburgh House, Wem starting at 7pm**

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### **Formal Meeting**

#### **Present:**

Councillors: Jon Murgatroyd (Chair), Peter Broomhall, Georgia Bruce, Fiona Ford, Len Staines, Liz Vernon, Stella Whyte, and Tim Wilton-Morgan

Clerk: Carole Warner

Shropshire Councillors: Pauline Dee and Chris Mellings

Members of the Public: 6

#### **26/18 Public Participation Period:**

A representative from NS Wheelers gave an update on their current activities. He also answered questions raised by Councillors following the last meeting. The representative was thanked for attending and answered follow-up questions.

Four representatives from Edstaston Village Hall Management Committee gave an update on the Hall. They advised that following a donation of land next to the Hall a new 'master plan' was being drawn up. Grants would be required, and research was being carried out. The representatives indicated that they would like to submit a Community Grant application to the Parish Council to assist with funding of initial costs eg planning consultant and architect. The Management Committee would welcome any help and advice from the Council.

#### **27/18 Apologies for absence:**

Clrs Geoff Glover, Peter Slack and Ruth Williams (accepted)

#### **28/18 Minutes**

The minutes of the Meeting held on 6 February 2018 were approved and signed.

#### **29/18 Disclosable Pecuniary Interests:**

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
- b. ***To consider any requests for Dispensation***  
None
- c. ***Members were reminded that they are required to declare any acceptance of gifts and hospitality.***

#### **30/18 Planning**

##### **a. Decisions Received - noted**

- i. 17/05927/FUL The Chapel, Pool Head, Wem, SY4 5UH  
Application under Section 73a of the Town and Country Planning Act 1990 for the installation of replacement windows (re-submission)  
Decision: Grant Permission

- ii. 17/06160/FUL The Hayes Lodge, Coton, SY13 3LU  
Erection of a single storey and a two storey extension to the side elevations  
Decision: Grant Permission
- iii. 17/03435/FUL Tilley Farm, Tilley, Wem, Shrewsbury, Shropshire, SY4 5HE  
Erection of 4-bay part open fronted garage/workshop building  
Decision: Grant Permission
- iv. 17/06041/FUL Land Adj 5 Pool Head, Wem, SY4 5QY  
Erection of a timber 'Ambassador' building for the storage of animal feed and associated equipment/machinery.  
Decision: Withdrawn

The following was advised:

Cllr Staines advised the application 16/05730/FUL The Former Nursery, Barkers Green had been approved at Shropshire Council's Committee meeting that afternoon. Although noting the planning officer had refuted all objections, Cllr Staines had been disappointed with the process of approving the application. The Clerk was requested to check that the recommended conditions had been reflected in the formal consent document and to clarify the procedure for monitoring compliance with consent conditions.

**b. Applications Received**

- i. 18/00323/FUL No 2 The Barns, Lowe Hall Farm, The Lowe, Wem, SY4 5UE  
Erection of a maximum 1.8m fence with wooden gate access surrounding a two car parking area finished with a plain concrete slab; erection of garden shed; replacement of existing block path extending to form a patio area behind the proposed fenced parking area  
**It was resolved to support the application.**
- ii. 17/05988/FUL Lower Pool Farm, Horton, Wem, SY4 5TU  
Installation of door canopy; elevational alterations to include insertion of full height windows and doors; erection of cow shed  
**It was resolved to support the application.**

**c. Wem Rural Parish Council's Future Development in the Parish Statement**

General discussion took place on updating the Statement to take into account the Council's decision to become a Cluster under the Local Plan Review. The Clerk was requested to draft a new Statement for discussion at the next meeting.

**31/18 Parish Clerk's Report:**

**a. Newsletter**

The Clerk advised the newsletter had been published.

**b. Annual Parish Meeting**

Following discussion, it was agreed the agenda would centre around the Council's Annual Report.

**c. High hedges**

The Clerk advised that there was legislation that covered complaints about high hedges. Although the Parish Council could advise on the process, Shropshire Council was the authority responsible for disputes.

**d. Welcome to Wem (website and booklet)**

The Clerk advised she had only recently been made aware of this site which included Wem Rural facilities. Councillors were encouraged to review the site and suggest businesses/groups which may benefit from being included.

**32/18 Financial Matters:**

**a. Balances for Information**

**Noted.**

**b. Outstanding accounts**

The following accounts were approved:

C Warner	£676.46
HMRC	£299.96
NS Print	£268.00
Shropshire Council	£21.50
Wem Economic Forum	£1000.00

**c. Bank reconciliation**

Cllr Broomhall reported he had agreed and signed the bank reconciliation.

**d. Risk Management Scheme**

It was resolved to adopt the Scheme.

**e. Risk Assessment**

It was resolved to approve the Risk Assessment.

**f. Asset Register**

It was resolved to approve the Asset Register

**g. Community Grant Application**

Following review of the application it was resolved to grant NS Wheelers £700.

**h. Community Grant Applications**

Following review, it was agreed the Policy was appropriate for its purpose.

**i. Community-Led Housing Grant Applications**

The Clerk advised an application would be considered at the next meeting.

**33/18 Parish Council's Action Plan**

**a. Update**

Noted

**b. Council Business Plan 2018/2022**

It was agreed that the Clerk would add target dates to the Plan.

**c. Action Plan 2018/19**

The initial Action Plan for the year was agreed.

**34/18 Wem Economic Forum**

Cllr Wilton-Morgan advised the next meeting was to be held on Thursday 8 March.

Consultation on the options for relieving traffic congestion in Wem was to be held in April.

**35/18 Councillor Reports:**

**a. Parish Councillors**

Cllr Bruce reported on the Wem Youth Club open evening. Both she and Cllr Wilton-Morgan, who had also attended, had been very impressed with the youth, their leaders and the range of activities carried out.

**b. Shropshire Councillors:**

Cllr Mellings was to submit a written report.

Cllr Dee advised she was sad that permission had been granted on the Former Nursery site.

**36/18 Parish Matters**

**a. Social Media**

Following discussion, it was agreed to review the Social Media Policy at the next meeting.

**c. Litter bins**

It was agreed to carry forward the item to the next meeting.

**37/18 Highways**

No issues reported

**38/18 Date of future meeting and to consider agenda items:**

3 April 2018, to start no earlier than 7.15pm

**39/18 Resolved: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 15 as publicity would be prejudicial to the public interest by reason of the inclusion of personal nature in the business to be transacted.**

**40/18 To consider employment matters**

The Clerk's annual performance review was discussed, and decisions made.

The Chair, Cllr Murgatroyd, declared the meeting closed at 8.45pm

Signed.....

Date.....