

Wem Rural Parish Council

**The Annual Meeting of Wem Rural Parish Council
will be held on Tuesday 7 May 2019, at
the Roden Suite, Edinburgh House, Wem at 7pm
Press and Public Welcome
Members of the public are invited
to address the Council at the set point of the meeting.**

Agenda

1. Elect the Chair of the Council.
2. Declaration of Acceptance of Office by Chair
3. Elect the Vice Chair of the Council.
4. Public Participation Period
An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.
5. Apologies for absence.
6. Minutes of the meeting held on 2 April 2019 to be approved and signed.
7. Disclosable Pecuniary Interests
 - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
 - b. To consider any requests for Dispensation
 - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
8. Personnel Committee:
 - a. Review Terms of Reference
 - b. Receive nominations to the Committee
 - c. Appoint Chair of Committee
9. Communication/Consultation:
 - a. Appoint Communication Team
 - b. Social Media - review
 - c. Appoint moderator(s) for Social Media communications
10. Policy Review
 - a. Standing Orders
 - b. Financial Regulations
 - c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests
 - d. Scheme of Delegation
 - e. Health & Safety Policy
11. Appoint officers and representatives to the following outside bodies:
 - a. Shropshire Association of Local Councils
 - b. Local Joint Committee or equivalent
 - c. Emergency Planning Officer
 - d. Helicopter Noise Liaison Group
 - e. Wem Economic Forum
 - f. Newtown Community and Recreation Association
 - g. Round Meadow Resident's Group

Clerk: Carole Warner,
Orchard Cottage,
Rowe Lane,
Welshampton,
Ellesmere, SY12 0QB
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12. Planning
 - a. Decisions Received: to note
 - i. 19/00851/FUL The Gables, 16A Aston Village, Aston, SY4 5JH
Erection of two-storey extension to include Juliet balcony to replace existing single storey extension
Decision: Grant Permission
 - ii. 19/01023/FUL Field Cottage, 4 Coton, SY13 3LQ
Erection of two storey and single storey rear extensions
Decision: Grant Permission
 - b. Applications Received: to consider response
 - i. 19/01382/FUL The Chapel, Pool Head, SY4 5UH
Erection of a single storey extension with glazed link extension; re-sited vehicular access
 - ii. 19/01434/FUL Kiln View, 10 Quina Brook, Wem, SY4 5RJ
Erection of two storey and part single storey side extension and single storey rear extension
 - iii. 19/01720/FUL Land Adjoining, The Croft, 2 Abbeygreen, SY13 2PT
Change of use of land from agricultural to tourism use; for the siting of up to 2no. geodomes for holiday accommodation and the including access and parking
13. Parish Councillor Vacancies
 - a. Update
 - b. Roden Ward
 - i. To confirm co-option procedures
 - ii. To consider co-option of Parish Councillor
14. Parish Clerk's Report
 - a. Tilley Conservation Area Proposal – update
 - b. Welcome to Wem – to agree content
 - c. Wem 10km run – to comment on route
 - d. Complaints – annual report
 - e. H&S – annual report
15. Financial Matters:
 - a. Balances for information – to note
 - b. Outstanding accounts – to approve
 - c. 2018/19 Year End Accounts – to approve
 - d. Internal Audit – to review and note
 - e. Effectiveness of Internal Control – to review
 - f. Statement of Internal Control – to review and approve
 - g. Annual Governance and Accountability Return 2018/19 Part 3
 - i. to consider the Annual Governance Statement (Section 1), complete and sign
 - ii. to consider Accounting Statements 2018/19 (Section 2) and sign
 - h. Renewal of Insurance Policy - to approve
16. Parish Council's Business Plan and Action Plan
 - a. Business Plan update – to agree
 - b. Action Plan 2019/22 – to agree
 - c. Community Plan re-fresh – update
 - d. Northwood Enhancements – update and to consider purchase of planters and notice board
 - e. We Don't Buy Crime/Smartwater initiative – to consider Parish involvement
17. Wem Economic Forum - update
18. Councillor Reports - *to report on meetings attended*
 - a. Parish Councillors
 - b. Shropshire Councillors
19. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
20. Highways - *to bring to the attention of the Parish Council matters of interest or importance*
21. Date of future meeting and to consider agenda items: 4 June 2019

Carole Warner
Clerk to the Council
30 April 2019