

# Wem Rural Parish Council

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**There will be a meeting of Wem Rural Parish Council  
on Tuesday 4 June 2019, at  
the Roden Suite, Edinburgh House, Wem at 7pm  
Press and Public Welcome  
Members of the public are invited  
to address the Council between 7pm and 7.15pm.**

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## Agenda

1. Public Participation Period  
*An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.*
2. Apologies for absence
3. Minutes of the Meeting held on 7 May 2019 to be approved and signed.
4. Disclosable Pecuniary Interests and Hospitality Register
  - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
  - b. To consider any requests for Dispensation
  - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
5. Planning
  - a. Decisions Received – to note
    - i. 19/01434/FUL Kiln View, 10 Quina Brook, Wem, SY4 5RJ  
Erection of two storey and part single storey side extension and single storey rear extension  
Decision: Grant Permission
    - ii. 19/00882/FUL Brookdale , Station Road, Prees, SY13 2DW  
Conversion and extension of existing building and lean-to to form offices (B1) (re-submission)  
Decision: Grant Permission
  - b. Applications Received - to consider response
    - i. 19/01999/FUL Oakwood Grange, Grange Farm Barns, Northwood, SY4 5NP  
Erection of a one and a half storey rear extension with balcony and glass balustrade
    - ii. 19/01885/FUL Lowe Hall Farm, The Lowe, Wem, SY4 5UE  
Erect an aluminium greenhouse on concrete base
    - iii. 19/02032/FUL Creamore House Farm, Whitchurch Road, Wem, SY4 5RN  
Erection of a covered silage pit and cattle feeding area
    - iv. 19/02117/VAR The Gables, 16A Aston Village, Aston, Wem, SY4 5JH  
Variation of condition no.2 (approved plans) pursuant of 19/00851/FUL to allow for the addition of dormer window to rear roofline of approved extension to create bathroom
6. Wem Place Plan Review – update

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7. Parish Councillor Vacancies
  - a. Update
  - b. Roden, Edstaston and Newtown Wards
    - i. To confirm co-option procedures
    - ii. To consider co-option of Parish Councillors
8. Parish Clerk's Report
  - a. Newsletter – June 2019 edition
  - b. Wem Town and Wem Parish Emergency Plan Launch 6 June - update
9. Financial Matters
  - a. Balances for information – to note
  - b. Outstanding accounts – to approve
  - c. Bank reconciliation – report by Councillor
10. Local Council Award Scheme
  - a. To confirm accreditation level – Quality Gold Standard
  - b. To resolve: The Parish Council publishes on-line or has in place the documents, policies, procedures and records outlined in 'A guide to the Local Council Award Scheme 2016 Quality Gold Award'.
  - c. To instruct the Clerk to submit the completed application form to the Local Panel Co-ordinator with any additional documentation as required.
  - d. That the Registration and Accreditation Fees of £60 and £200 be approved for payment.
11. Parish Council's Action Plan - updates
  - a. Community Plan refresh
  - b. We Don't Buy Crime/Smartwater – to agree launch
  - c. Northwood Village Enhancements
  - d. Community Speed Watch
  - e. AED
12. Councillor Reports - *to report on meetings attended*
  - a. Parish Councillors
  - b. Shropshire Councillors
13. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
  - a. Police and Crime Commissioner Town and Parish Annual Survey – to consider
  - b. Shropshire Wildlife Trust's conservation works at Whixall Moss – update
  - c. Crewe & Shrewsbury Passenger Assoc – notes of March 2019 meeting
14. Highways - *to bring to the attention of the Parish Council matters of interest or importance.*
15. Date of future meeting and to consider agenda items: 2 July 2019
16. To resolve: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 17 as publicity would be prejudicial to the public interest by reason of the inclusion of commercial nature in the business to be transacted.
17. Planning Pre-application discussions – report by Chair

Carole Warner  
Clerk to the Council  
29 May 2019