

# Wem Rural Parish Council

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## Minutes of the Meeting of the Parish Council held on Tuesday 4 June 2019, in the Roden Suite, Edinburgh House, Wem starting at 7pm

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### Formal Meeting

#### Present:

Councillors: Liz Vernon (Chair), Peter Broomhall, Jon Murgatroyd, Len Staines, Stella Whyte, Ruth Williams and Tim Wilton-Morgan.

Shropshire Councillor: Chris Mellings

Clerk: Carole Warner

Members of the Public: 2

#### 78/19 Public Participation Period:

PC Liam Heathcote and PCSO Mark Davies updated Councillors on work carried out on the 3 aims of the team which are Safer Roads, Safer Homes and Safer Children. They confirmed support for the Parish Council's Smartwater initiative.

Mrs Julia Goode and Mr Huw Jones answered questions from the Chair regarding their applications in connection with the Parish Council vacancies.

#### 79/19 Apologies for absence:

Cllrs Peter Marsh and Peter Slack and (accepted)

Shropshire Councillor Pauline Dee

#### 80/19 Minutes

The minutes of the Annual Meeting held on 7 May 2019 were approved and signed.

#### 81/19 Disclosable Pecuniary Interests:

**a.** Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

Cllr Broomhall advised he would be leaving the meeting for Agenda item 5biii (Planning) due to the perception of bias and pre-determination

Cllr Vernon advised she would be leaving the meeting for Agenda item 5biii (Planning) due to the perception of bias and pre-determination

**b. To consider any requests for Dispensation**

None

**c. Members were reminded that they are required to declare any acceptance of gifts and hospitality.**

#### 82/19 Planning

**a. Decisions Received - noted**

Clerk: Carole Warner,  
Orchard Cottage,  
Rowe Lane,  
Welshampton,  
Ellesmere, SY12 0QB  
Tel. 01948 710672 email: [clerk@wemrural-pc.gov.uk](mailto:clerk@wemrural-pc.gov.uk)  
[www.wemrural-pc.gov.uk](http://www.wemrural-pc.gov.uk)



- i. 19/01434/FUL Kiln View, 10 Quina Brook, Wem, SY4 5RJ  
Erection of two storey and part single storey side extension and single storey rear extension  
Decision: Grant Permission
  - ii. 19/00882/FUL Brookdale , Station Road, Prees, SY13 2DW  
Conversion and extension of existing building and lean-to to form offices (B1) (re-submission)  
Decision: Grant Permission
- b. Applications Received**
- i. 19/01999/FUL Oakwood Grange, Grange Farm Barns, Northwood, SY4 5NP  
Erection of a one and a half storey rear extension with balcony and glass balustrade.  
**It was resolved to support the application.**
  - ii. 19/01885/FUL Lowe Hall Farm, The Lowe, Wem, SY4 5UE  
Erect an aluminium greenhouse on concrete base  
**It was resolved to support the application.**  
*Cllrs Broomhall and Vernon left the meeting*  
*Cllr Wilton-Morgan chaired the following item*
  - iii. 19/02032/FUL Creamore House Farm, Whitchurch Road, Wem, SY4 5RN  
Erection of a covered silage pit and cattle feeding area  
**It was resolved to support the application.**  
*Cllrs Broomhall and Vernon re-joined the meeting*
  - iv. 19/02117/VAR The Gables, 16A Aston Village, Aston, Wem, SY4 5JH  
Variation of condition no.2 (approved plans) pursuant of 19/00851/FUL to allow for the addition of dormer window to rear roofline of approved extension to create bathroom  
**It was resolved to support the application.**

#### **83/19 Wem Place Plan Review**

The Chair and Clerk updated Councillors on the recent meeting. They advised the Plan would reflect the Council's latest return (2017).

#### **84/19 Parish Councillor Vacancies**

##### **a. Update**

The Clerk advised no applications had been received for the Roden Ward

##### **b. Roden, Edstaston and Newtown Wards**

- i. To confirm co-option procedures  
**Confirmed.**
- ii. To consider co-option of Parish Councillors  
**It was resolved to co-opt Mrs Julia Goode as Councillor for Newtown Ward and Mr Huw Edwards as Councillor for Edstaston Ward**

#### **85/19 Parish Clerk's Report:**

##### **a. Newsletter – June 2019 edition**

The Clerk advised the newsletter would be issued later in the month.

##### **b. Wem Town and Wem Parish Emergency Plan Launch 6 June 2019**

The Clerk advised this would take place in Edinburgh House.

#### **86/19 Financial Matters:**

##### **a. Balances for information**

**Noted**

##### **b. Outstanding accounts**

**The following payments were approved:**

C Warner	803.15
HMRC	46.24

**c. Bank reconciliation**

Cllr Murgatroyd reported he had agreed and signed the bank reconciliation.

**87/19 Local Council Award Scheme**

It was resolved:

- i. To apply for the Quality Gold Award
- ii. That the Parish Council publishes on line or has in place the documents, policies, procedures and records outlined in 'A guide to the Local Council Award Scheme 2016 Quality Award'.
- iii. To instruct the Clerk to submit the completed application form to the Local Panel Co-ordinator with any additional documentation as required.
- iv. That the Registration and Accreditation Fees of £60 and £200 be approved for payment.

**88/19 Parish Council's Action Plan**

**a. Community Plan refresh**

The draft report from Shropshire RCC was noted. The Clerk would progress the re-fresh.

**b. We Don't Buy Crime/Smartwater**

It was agreed that a Working Group of Cllrs White, Williams, Vernon and the Clerk would plan the launch event.

**c. Northwood Village Enhancements**

The Clerk advised that Shropshire Council Highways Dept had raised some concerns with the white village gates being placed on the Wem side of the village. The exact position of any planters would also be required. The Clerk suggested using the Council's Community Account for the fundraising for the planters.

**d. Community Speed Watch**

The Clerk advised new equipment was on order prior to setting up the group in Northwood. The newsletter would include the offer for other groups in the Parish.

**e. AED**

It was agreed that the Working Group of Cllrs Staines, White, Williams, Vernon and the Clerk would review requirements in the parish.

**89/19 Councillor Reports:**

**a. Parish Councillors**

None other than reported earlier in the meeting.

**b. Shropshire Councillors:**

Cllr Mellings had submitted a written report.

**90/19 Parish Matters**

**a. Police and Crime Commissioner Town and Parish Annual Survey**

It was agreed Cllrs Staines, White, Williams, Vernon and the Clerk would draft a response.

**b. Shropshire Wildlife Trust's conservation works at Whixall Moss**

It was agreed to invite Shropshire Wildlife to a meeting to ensure the mistakes which had occurred at Whixall Moss would not happen on land within Wem Rural Parish.

**c. Crewe & Shrewsbury Passenger Assoc**

The notes of March 2019 meeting were noted

**91/19 Highways**

Councillors' disappointment that the verges has not yet been cut and various potholes were reported to Cllr Mellings.

**92/19 Date of future meeting and to consider agenda items:**

2 July 2019

Agenda items: Tilley Raven and review of Shropshire Council's Conservation Officer's response to recent planning applications

**93/19 Resolved:** That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 17 as publicity would be prejudicial to the public interest by reason of the inclusion of commercial nature in the business to be transacted.

**94/19 Planning Pre-application discussions**

The Chair and Clerk reported on a recent meeting.

The Chair, Cllr Vernon, declared the meeting closed at 8.30pm

Signed.....

Date.....