

# Wem Rural Parish Council

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## Minutes of the Meeting of the Parish Council held on Tuesday 3 March 2020, in the Roden Suite, Edinburgh House, Wem starting at 7pm

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### Formal Meeting

#### Present:

Councillors: Liz Vernon (Chair), Peter Broomhall, Huw Edwards, Julia Goode, Peter Marsh, Glynis Nicholls, Peter Slack, Len Staines, Stella Whyte and Tim Wilton-Morgan.  
Clerk: Carole Warner  
Members of the Public: none

#### 27/20 Public Participation Period:

The Chair welcomed Cllr Glynis Nicholls to her first meeting as Councillor.

#### 28/20 Apologies for absence:

Cllr Ruth Williams (accepted)  
Shropshire Councillors: Pauline Dee and Chris Mellings

#### 29/20 Minutes

The minutes of the Meeting held on 4 February 2020 were approved and signed.

#### 30/20 Disclosable Pecuniary Interests:

- a. Members were reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.  
Cllr Liz Vernon advised she would leave the meeting for agenda items 5biii (Planning) and 7g (Finance) due to the perception of bias and predetermination.  
Cllr Peter Broomhall advised he would leave the meeting for agenda item 7g (Finance) due to the perception of bias and predetermination.  
Cllr Peter Slack advised he would leave the meeting for agenda item 7g (Finance) due to the perception of bias and predetermination.  
Cllr Tim Wilton-Morgan advised he would leave the meeting for agenda item 7g (Finance) due to the perception of bias and predetermination.
- b. *To consider any requests for Dispensation*  
None
- c. *Members were reminded that they are required to declare any acceptance of gifts and hospitality.*

#### 31/20 Planning

- a. *Decisions Received - noted*

Clerk: Carole Warner,  
Orchard Cottage,  
Rowe Lane,  
Welshampton,  
Ellesmere, SY12 0QB  
Tel. 01948 710672 email: [clerk@wemrural-pc.gov.uk](mailto:clerk@wemrural-pc.gov.uk)  
[www.wemrural-pc.gov.uk](http://www.wemrural-pc.gov.uk)



- i. 19/05000/FUL Newtown Villa Farm, Newtown, Wem, SY4 5NU  
Erection of agricultural building following demolition of existing; construction of new access track  
Decision: Grant Permission
- ii. 19/05534/FUL Brookdale, Station Road, Prees, SY13 2DW  
Conversion and extension of existing outbuilding to B1 office use and the provision of a car parking area.  
Decision: Grant Permission
- iii. 19/04932/FUL The Croft, 2 Abbeygreen, Whixall, SY13 2PT  
Conversion of outbuilding to form self-contained residential unit as ancillary accommodation to the main house  
Decision: Grant Permission

**b. Applications Received - to consider response**

- i. 20/00212/FUL Brook House, Wem Lane, Soulton, Wem, SY4 5RT  
Change of use of land to form domestic curtilage; alterations to existing access to form new parking and turning area; formation of increased visibility splays (revised scheme)

**It was resolved to support the application subject to the recommendations made by the Highways and Tree Departments being included in the formal consent.**

- ii. 19/05312/FUL Sedgeford, Edstaston, Wem, SY4 5RG  
Formation of one additional vehicular access

**It was resolved to support the application subject to the recommendations made by the Highways Department being included in the formal consent.**

*Cllr Vernon left the meeting*

*Cllr Tim Wilton-Morgan chaired the meeting for this item*

- iii. 20/00797/FUL Yew Tree Cottage, 6 Coton, SY13 3LQ  
**The pre-application planning officer's concerns were noted regarding the scale of the extension. The Council resolved to support the application within the permitted development rights.**

*Cllr Vernon re-joined the meeting*

**32/20 Parish Clerk's Report:**

**a. Newsletter**

The Clerk confirmed the Spring edition had been published.

**b. Edstaston Village Hall improvements**

The Clerk advised she had met with the Chair of the Management Committee to discuss availability of grants. She was exploring ways in which the Parish Council may assist.

**c. Annual Parish Meeting – 8 April**

**It was resolved to invite Edstaston Village Hall Management Committee and Wem Area Climate Forum to give updates.**

**d. Lamp Post Poppies for VE/VJ Day**

The availability of poppies was noted.

**e. Community Grants**

A letter of thanks was noted

**f. Woodlands School Safer Schools Initiative**

Following an invite to attend meetings it was agreed a representative of the Council, not a formal appointment, would be attend.

**33/20 Financial Matters:**

**a. Balances for information**

**Noted**

**b. Outstanding accounts**

The following payments were approved:

C Warner	£1,091.31
HMRC	£101.49
Viking Direct	£98.32
The Right Sort Mailing Company	£732.82
SALC	£27.00

**c. Bank reconciliation**

Clr Broomhall reported he had agreed and signed the bank reconciliation.

**d. Risk Management Scheme**

It was resolved to adopt the Scheme.

**e. Risk Assessment**

It was resolved to approve the Risk Assessment.

**f. Asset Register**

It was resolved to approve the Asset Register

*Clrs Vernon, Broomhall, Slack and Wilton-Morgan left the meeting.*

*Clr Staines chaired this item of the meeting.*

**g. Community Grant Applications**

It was resolved not to support the grant applications from Westlands Community Group as it was not clear how this project would specifically benefit the Rural Parish residents.

It was resolved to support the following applications as follows:

NS Wheelers - £300

Wem Christmas Tree Lights and Festival - £300

1<sup>st</sup> Wem Scouts - £300

Edstaston Village Hall - £600.

*Clrs Vernon, Broomhall, Slack and Wilton-Morgan re-joined the meeting*

**34/20 Parish Council's Action Plan**

**a. Updates**

The updates were noted.

**b. Highways**

The Clerk reminded Councillors that the preferred planters at Northwood had not been approved by Shropshire Council. Planters made from acceptable material were cost prohibitive and the Northwood Residents Group were reviewing options.

**c. We Don't Buy Crime/Smartwater**

The Chair advised she had distributed 19 kits at the recent distribution event.

**d. Community Public Access Defibrillators (cPADs)**

The Clerk advised it was hoped installation of the three cPADs would take place on 11 March having been postponed due to weather in February.

**35/20 Councillor Reports:**

**a. Parish Councillors**

Clrs Broomhall and Wilton-Morgan reported they had attended the annual allocation of grants from the Robert Hill and Noble Street Trust.

Clr Edwards reported he had met with the Clerk and Wem Town Clerk to discuss the Wem Flourishing Independent Town initiative

**b. Shropshire Councillors:**

Councillors Dee and Mellings had circulated written reports.

**36/20 Parish Matters**

**a. Wem Area Climate Forum**

Cllr Staines reported he had met the Chair of the Forum. General issues had been discussed as well as suggestions to prioritise projects. It was suggested that a more structured approach to drainage and rivers needed to be adopted.

**b. Impact of recent weather on residents and property**

It was noted that two properties in Horton had been badly affected by flooding. Reports of flooding in the Industrial Estate had also been received. It was agreed gulley jetting was required in all the parish.

**37/20 Highways**

**a. West Mercia PCC Road Safety Strategy**

**It was resolved to support the main themes of the strategy.**

**38/20 Date of future meeting and to consider agenda items:**

7 April 2020 - **to start no earlier than 7.15pm**

**39/20 Resolved:** That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 14 as publicity would be prejudicial to the public interest by reason of the inclusion of personal nature in the business to be transacted.

*The Clerk left the meeting*

**40/20 To consider employment matters**

**The Clerk’s annual performance review was discussed, and decisions made**

*The Clerk re-joined the meeting*

The Chair, Cllr Vernon, declared the meeting closed at 8.30pm

Signed.....

Date.....