

# Wem Rural Parish Council

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**The Annual Meeting of Wem Rural Parish Council  
will be held on Tuesday 11 May 2021, at  
Edstaston Village Hall starting at 7.05pm  
or immediately after the completion of the Annual Parish Meeting.**

**Press and Public Welcome  
Members of the public are invited  
to address the Council at the set point of the meeting.**

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## Agenda

1. Elect the Chair of the Council.
2. Declarations of Acceptance of Office – Councillors and Chair
3. Elect the Vice Chair of the Council.
4. Public Participation Period  
*An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.*
5. Apologies for absence.
6. Minutes of the meeting held on 6 April 2021 to be approved and signed.
7. Disclosable Pecuniary Interests
  - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
  - b. To consider any requests for Dispensation
  - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
8. Personnel Committee:
  - a. Review Terms of Reference
  - b. Receive nominations to the Committee
  - c. Appoint Chair of Committee
9. Communication/Consultation:
  - a. Appoint Communication Team
  - b. Appoint moderator for Social Media communications
10. Policy Review
  - a. Standing Orders
  - b. Financial Regulations
  - c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests
  - d. Health and Safety Policy

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- e. Scheme of Delegation
  - f. Information and Data Protection
  - g. Privacy Notices
11. Appoint officers and representatives to the following outside bodies:
    - a. Shropshire Association of Local Councils
    - b. Emergency Planning Officer
    - c. Helicopter Noise Liaison Group
    - d. Wem Economic Forum
    - e. Newtown Community and Recreation Association
    - f. Wem Area Climate Forum
  12. Resolve: The Parish Council meets the criteria to exercise the General Power of Competence.
  13. Consider and agree issuing summons and agenda for meetings electronically.
  14. Consider and agree procedures in relation to the co-option of Parish Councillors.
  15. Planning
    - a. Decisions Received: to note
      - i. 21/00990/FUL Wem Industrial Estate, Units E11 To E13 , Souldon Road, Wem, SY4 5SD  
Erection of prefabricated office building and associated works  
Decision: Grant Permission
      - ii. 21/00888/FUL Border Hardwood Ltd, Unit E17, Wem Industrial Estate, Souldon Road, Wem, SY4 5SD  
Erection of steel framed portal building for the storage of timber  
Decision: Grant Permission
    - b. Applications Received: to consider response.
      - i. 21/01389/FUL Foxholes Farm, Foxholes, Wem, SY4 5UJ  
Application under Section 73a of the Town and Country Planning Act for the part retrospective application for the creation of an entrance and new agricultural track
      - ii. 21/01828/FUL Rye Bank Farm, Rye Bank, Wem, SY4 5RA  
Erection of general purpose agricultural building for the storage of agricultural equipment and hay
      - iii. 21/01885/FUL Ashleigh, Horton, Wem, SY4 5ND  
Erection of triple garage and store
  16. Parish Clerk's Report
    - a. Complaints – annual report
    - b. H&S – annual report
  17. Financial Matters:
    - a. Balances for information – to note
    - b. Outstanding accounts – to approve
    - c. Bank Mandates – to agree signatories
    - d. Reserves Policy – to approve
    - e. Renewal of Insurance Policy - to approve
    - f. Quotes to repair Newtown K6 phone kiosk – to approve
  18. Date of future meeting and agenda items – to be agreed

Carole Warner  
Clerk to the Council  
4 May 2021