

# Wem Rural Parish Council

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**There will be a meeting of Wem Rural Parish Council  
on Tuesday 6 July 2021 at  
Edstaston Village Hall starting at 7pm  
Press and public welcome.  
Members of the public are invited  
to address the Council between 7pm and 7.15pm.**

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## Agenda

1. Public Participation Period  
*An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.*
2. Apologies for absence
3. Minutes of the meeting held on 1 June 2021 to be approved and signed.
4. Disclosable Pecuniary Interests and Hospitality Register
  - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
  - b. To consider any requests for Dispensation
  - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
5. Development in the Parish
  - a. Planning Decisions received - to note
    - i. 21/01885/FUL Ashleigh, Horton, Wem, SY4 5ND  
Erection of triple garage and store  
Decision: Grant Permission
  - b. Planning Applications Received - to consider response.
    - i. 21/02398/FUL Yew Tree Cottage, 5 Paddol Green, Wem, SY4 5QZ  
Erection of single storey rear and side extensions
    - ii. 21/02445/FUL Land At Old Meadow Cottage, Newtown, SY4 5NU  
Change of use from paddock land to domestic garden land to support the erection of garden office/storage unit (following removal of an existing outbuilding)
    - iii. 21/02996/HHE Wheelwright Cottage, Northwood, SY4 5NH  
Erection of a single storey rear extension to a detached dwelling, dimensions 8.0 metres beyond the rear wall, 3.1 metres maximum height and 2.9 metres high to eaves
    - iv. 21/02825/OUT Proposed Dwelling South East Of 5 Pym's Cottages, Lowe Hill, Wem  
Outline application (to include access) for the erection of a single storey detached dwelling to provide on-site security in association with business operating from adjacent building approved under ref 16/03756/FUL dated 27 October 2016

Clerk: Carole Warner,  
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- v. 21/02368/FUL Crf (Uk) Limited, Units A5 To A7, Wem Industrial Estate, Souldon Road, Wem, SY4 5SD  
Application under Section 73A of the Town and Country Planning Act 1990 for the installation of roof mounted air source heat pumps (retrospective)

- 6. Parish Clerk's Report
  - a. Newsletter – update
  - b. PCC West Mercia – Town and Parish Council Survey 2021
  - c. Round Meadow – Annual Play Equipment Inspection
  - d. Network Rail email: Mill Street, Wem Rail Bridge– to note
- 7. Financial Matters
  - a. Balances for information – to note
  - b. Outstanding accounts – to approve
  - c. Bank Accounts - update
- 8. Business Plan 2021/2025
  - a. Business Plan – to approve
  - b. Action Plan 2021/2022 – to agree
- 9. Policies – to review
  - a. Email Acceptable Use
  - b. Record Management
  - c. Subject Access Requests
  - d. Data Breach
- 10. Councillor Reports - *to report on meetings attended*
  - a. Parish Councillors
  - b. Shropshire Councillors
- 11. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
- 12. Highways - *to bring to the attention of the Parish Council matters of interest or importance.*
- 13. Date of future meeting and agenda items – 3 August 2021

Carole Warner  
Clerk to the Council  
29 June 2021