

# Wem Rural Parish Council

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**The Annual Meeting of Wem Rural Parish Council  
will be held on Tuesday 2 May 2023, at  
Edstaston Village Hall starting at 7pm.  
Press and Public Welcome  
Members of the public are invited  
to address the Council at the set point of the meeting.**

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1. Elect the Chair of the Council.
2. Declaration of Acceptance of Office
3. Elect the Vice Chair of the Council.
4. Public Participation Period  
*An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.*
5. Apologies for absence.
6. Minutes of the meeting held on 4 April 2023 to be approved and signed.
7. Disclosable Pecuniary Interests
  - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the register of members' interests maintained by the Monitoring Officer.
  - b. To consider any requests for Dispensation
  - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
8. Personnel Committee:
  - a. Review Terms of Reference
  - b. Receive nominations to the Committee
  - c. Appoint Chair of Committee
10. Policy Review
  - a. Standing Orders
  - b. Financial Regulations
  - c. Procedures for Dispensation in relation to Disclosable Pecuniary Interests
  - d. Health and Safety Policy
  - e. Scheme of Delegation
11. Appoint officers and representatives to the following outside bodies:
  - a. Shropshire Association of Local Councils
  - b. Emergency Planning Officer
  - c. Helicopter Noise Liaison Group
  - d. Wem Business Partnership Growth
  - e. Newtown Community and Recreation Association
  - f. Wem Area Climate Action Forum

12. Planning
  - a. Decisions Received: to note
    - i. 23/00569/FUL Lacon Farm Lacon Prees Shropshire  
Farm diversification - change of use of agricultural land to caravan storage and siting of 5No storage containers (B8 Use) including 1.8m high fencing and formation of vehicular access with gates.  
Decision: Granted
    - ii. 23/00449/FUL Oakwood Grange Grange Farm Barns Northwood Wem Shrewsbury Shropshire SY4 5N  
Erection of single storey oak framed garden room extension to rear.  
Decision: Withdrawn
  - b. Applications Received: to consider response
    - i. 23/01478/FUL Grange Farm Northwood Wem Shrewsbury Shropshire SY4 5NP  
Ground floor side extension with porch to rear
    - ii. 23/01651/FUL Oakwood Grange Grange Farm Barns Northwood Wem Shrewsbury Shropshire SY4 5NP  
Erection of a single storey oak framed garden room extension to rear
13. Parish Clerk's Report
  - a. Complaints – annual report
  - b. H&S – annual report
  - c. Consultation for over 60s
  - d. Business Networking Meeting
14. Financial Matters:
  - a. Balances for information – to note
  - b. Outstanding accounts – to approve
  - c. Reserves Policy – to approve
  - d. Community Grants – to consider applications
    - i. Edstaston Village Hall
    - ii. Friends Of Whitchurch Road Cemetery, Wem
    - iii. NCRA
    - iv. North Salop Wheelers Community Bus
    - v. Wem Christmas Lights & Festival
15. Business Plan 2021/2025
  - a. Review
  - b. Action Plan 2023/24 – to consider
16. Councillor Reports - *to report on meetings attended*
  - a. Parish Councillors
  - b. Shropshire Councillors
17. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
  - a. NCRA email 20 April – to consider
18. Highways - *to bring to the attention of the Parish Council matters of interest or importance.*
19. Date of future meeting and agenda items – 6 June 2023