

# Wem Rural Parish Council

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**There will be a meeting of Wem Rural Parish Council  
on Tuesday 6 June 2023 at  
Edstaston Village Hall starting at 7pm**

## **Press and Public Welcome**

**Members of the public are invited to address the Council during the first 15 minutes of the meeting.**

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### **Agenda**

1. Public Participation Period  
*An opportunity for members of the public to make representations to the Parish Council on matters on the agenda or public interest.*
2. Apologies for absence
3. Minutes of the Annual Meeting held on 2 May 2023 to be approved and signed.
4. Disclosable Pecuniary Interests and Hospitality Register
  - a. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
  - b. To consider any requests for Dispensation
  - c. Members are reminded that they are required to declare any acceptance of gifts and hospitality.
5. Communications/Consultation:
  - a. Appoint Communications Team
  - b. Appoint moderator for Social Media communications
6. Policy Review
  - a. Media Policy
  - b. Privacy Notices (Councillors and General)
7. Development in the Parish
  - a. Planning Decisions received – to note
    - i. 22/03101/REF Horton House Farm Horton Wem Shrewsbury Shropshire SY4 5ND  
Conversion of Former Agricultural Building to Tourist Let including Parking and Amenity Area  
Decision: Appeal Dismissed
    - ii. 23/00722/LBC The Lawns Northwood Wem Shrewsbury Shropshire SY4 5NP

Minor alterations to a Grade II listed building including a glazed door to open rear porch, glazed door to replace office window and partially new internal opening and door to sitting room.

Decision: Granted

- b. Planning Applications Received - to consider response.
  - i. 23/01791/FUL Wood End Hall Coton Whitchurch Shropshire SY13 3LJ  
Erection of farm yard cover buildings.
  - ii. 23/01761/FUL Proposed Agricultural Building North Of The Lowe Wem Shropshire  
Erection of a general purpose agricultural building, associated track and hardstanding, and associated works
  - iii. 23/01890/FUL Wem Industrial Estate Unit C8 Soulton Road Wem Shropshire SY4 5SD  
Erection of 2 Industrial Units (Class B2) with associated parking and external storage
  - iv. 23/01951/VAR Coton Meadows Pet And Equine Crematorium Coton Whitchurch Shropshire SY13 3LQ  
Variation of Condition 13 (Operating Hours) attached to Application Reference Number: 20/00979/FUL dated 05/03/2020
  - v. 23/02200/OHL Land West Of Aston Wem Shrewsbury Shropshire SY4 5JH  
Install an additional wooden pole into an existing overhead line.
  - vi. 23/01998/FUL 7 Lacon Holdings Soulton Road Soulton Wem Shrewsbury Shropshire SY4 5RR  
Erection of two new agricultural buildings, a workshop and produce/machinery store, including change of use of land, formation new agricultural access

8. Parish Clerk Report

- a. Boundary Review – update
- b. Business Networking Event - update
- c. Training - update

9. Financial Matters

- a. Balances for information – to note
- b. Outstanding accounts – to approve
- c. Bank reconciliation – report by Councillor
- d. Renewal of Insurance Policy – 1 or 3 year agreement
- e. 2022/23 Year End Accounts - to approve
- f. Internal Audit – to review and note
- g. Statement of Internal Control – to review and approve
- h. Effectiveness of Internal Control – to review and approve
- i. Annual Governance and Accountability Return 2022/23 Part 3
  - i. To consider the Annual Governance Statement (Section 1), complete and sign
  - ii. To consider Accounting Statements 2022/23 (Section 2) and sign
- j. Community Grants
  - i. Newtown Church
  - ii. NCRA

10. Local Council Award Scheme

- a. To confirm accreditation level – Quality Gold Award
- b. To resolve: The Parish Council publishes online or has in place the documents, policies, procedures and records outlined in ‘A guide to the Local Council Award Scheme 2021’.
- c. To instruct the Clerk to submit the completed application form to the Local Panel Co-ordinator with any additional documentation as required.
- d. That the Registration and Accreditation Fees of £60 and £200 be approved for payment.

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11. Business Plan 2021/2025
  - a. Review
  - b. Action Plan 2023/24 – to consider
  
12. Councillor Reports - *to report on meetings attended*
  - a. Parish Councillors
  - b. Shropshire Councillors
  
13. Consultations
  - a. Place Plan
  
14. Parish Matters - *to bring to the attention of the Parish Council matters of interest or importance.*
  
15. Highways - *to bring to the attention of the Parish Council matters of interest or importance.*
  
16. Date of future meeting and agenda items – 4 July 2023
  
17. To resolve: That under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the item of business numbered 18 as publicity would be prejudicial to the public interest by reason of the inclusion of confidential and personal nature in the business to be transacted.
  
18. Employment Matters